



## **UK Shared Prosperity Fund (UKSPF) 2023 / 2024 – Parkside Way Entrance**

### **Project Summary**

We have received comments from Park users and local residents on our social media channels regarding the poor appearance to this entrance compared to the main entrances at Pinner View & Headstone Lane and we believe that the improvements proposed will greatly enhance the space for all to enjoy.

Improvement / Enhancement to the Parkside Way entrance to Headstone Manor Park and the associated green open space from the entrance to the footbridge over the Yeading Brook.

Provision of planting of shrubs & bulbs to the entrance along with hedgerow trees to the rear of the earth mound and flowering trees along the footpath to the footbridge over the Yeading Brook

This proposal is included in Headstone Manor Parks Management & Maintenance Plan (January 2023) and the Friends of Headstone Manor Park Annual & 5 Year plans Our 5 Year plan is available on request or via our website.

[www.headstonemanorpark.org](http://www.headstonemanorpark.org)

The majority of the project will be delivered by the Friends of Headstone Manor Park volunteers along with support from: -

Lions Club International.

Nower Hill School pupils "Duke of Edinburgh Bronze & Silver".

6th Harrow Scouts & Archers "Duke of Edinburgh Bronze & Silver".

Local Residents.

Park Users.



## **Bid Documentation & Timeline**

19<sup>th</sup> April 2023 – Harrow Council issue documentation with regards to the UK Shared Prosperity Fund (UKSPF) Community Fund with a deadline for submission by Tuesday 16<sup>th</sup> May 2023

01<sup>st</sup> May 2023 – FoHMP review potential options for funding following a review of the funding criteria and agree that an application for improvements to the Parkside Way entrance should be submitted.

09<sup>th</sup> May 2023 – FoHMP finalised details of submission and prepare draft submission of application, with a view to submitting final application on 15<sup>th</sup> May 2023.

14<sup>th</sup> May 2023 – Harrow Council extend submission date for applications until Tuesday 23<sup>rd</sup> May 2023

20<sup>th</sup> May 2023 – FoHMP undertake review of submission at AGM and minor amendments are made to the submission.

21<sup>st</sup> May 2023 – FoHMP submit their application to Harrow Council via the UKSPF Portal

21<sup>st</sup> May 2023 – Harrow Council confirm that our submission has been received and will be reviewed by the 29<sup>th</sup> May 2023

28<sup>th</sup> May 2023 – Harrow Council confirm that are application has been approved, with some minor caveats as listed below: -

Mick Bradshaw (Harrow Council Flood Manager) has advised that there are issues with 2a flood basin at the Parkside Way entrance, and that further works will be needed to resolve the problem that is preventing basin 2a from fully draining which in turn is rotting the grass to the local area.

Please work closely with Mick before implementing the project.

Therefore, the project is logged as making preparation in 2023-24 for implementation in 2024/2025

Payment will be processed within the next few weeks and monitoring information will be sent to you by the 14 June 2023.



07<sup>th</sup> June 2023 – Harrow Council issue UKSPF Monitoring information spreadsheet for monthly compilation.

12<sup>th</sup> June 2023 – Harrow Council issue request for Bank details to allow funds to be transferred.

13<sup>th</sup> June 2023 – FoHMP issue Bank information to Harrow Council

28<sup>th</sup> June 2023 – Harrow Council Purchase order 6600014370 for £5250.00 received.

29<sup>th</sup> June 2023 – Invoice UKSPF0001 issued to Harrow Council for payment (£5250.00)

22<sup>nd</sup> July 2023 – Draft proposal for Parkside Way discussed at FoHMP Committee Meeting, meeting to be arranged with Steve Whitbread & Michael Bradshaw to finalise scheme along with works planned for Yeading Brook Unbound & remedial work to flood basin 2

23<sup>rd</sup> August 2023 – FoHMP chase Harrow Council regarding the payment of the UKSPF Grant against invoice UKSPF0001

28<sup>th</sup> August 2023 – Harrow Council remittance for funding received, funds should be transferred to our account by 31<sup>st</sup> August 2023, this will now allow us to commence final planning for the scheme.

06<sup>th</sup> September 2023 – FoHMP request meeting with Steve Whitbread & Micheal Bradshaw to agree principals for the project to enable detailed designs to be undertaken – proposed dates 28<sup>th</sup> September or 05<sup>th</sup> October 2023.

07<sup>th</sup> October 2023 – FoHMP request meeting with Steve Whitbread & Micheal Bradshaw to agree principals for the project to enable detailed designs to be undertaken as the previous dated proposed were not acceptable – proposed dates 13<sup>th</sup> October & 20<sup>th</sup> October 2023.

16<sup>th</sup> October 2023 – FoHMP met with Steve Whitbread and agree principals for the project as well as confirm that works to Flood Basin No. 2 will nor be completed until spring 2024. FoHMP will now commence the production of detailed landscape plans for submission to Harrow Council for approval. (Target Date January 2024)